

# FLAIRCOM NIGERIA LIMITED

**+Training +HR +Consulting +Accounting +Tax**

## SCHEDULES OF OPEN TRAINING PROGRAMMES FOR THE YEAR 2021

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| 1. Leadership for strategic Turnaround in Business   | Jan. 21 – 22 (Lagos) |
| 2. Impact of Budget 2021 on the Economy  | Jan. 28 – 29 (Lagos) |
| 3. Strategic Finance Skills for Non-Finance managers   | Feb. 3 – 5 (Lagos)   |
| 4. Basic Credit Risk Analysis & Management Workshop – For Financial Institutions   | Feb. 17 – 19 (Lagos) |
| 5. Health, Safety and Environment  | Feb. 24 – 26 (Lagos) |
| 6. Banking Operations – Teller, E-payment & Transfer of Fund   | Mar. 3 – 4 (Lagos)   |
| 7. Effective Business Writing & Communication Skills   | Mar. 10 – 11 (Lagos) |
| 8. Knowledge of Banking Regulations & Anti-Money Laundering - For Internal Control, Banking Operation and Compliance Staff | Mar. 16 – 17 (Lagos) |
| 9. Project Management  | Mar. 23 – 24 (Lagos) |
| 10. Mastering Loan Structuring – For Financial Institutions  | Mar. 30 – 31 (Abuja) |
| 11. Mortgage Loans – Uniform Underwriting Standards  | Apr. 7 – 8 (Lagos)   |
| 12. Basic Financial Statement Analysis   | Apr. 14 – 15 (Lagos) |
| 13. Back- Office to Business Development – Facing conversion Programme – For Staff of Financial institutions               | Apr. 21 – 22 (Lagos) |
| 14. Training on ICT Capacity Building - For New Employees  | Apr. 29 – 30 (Lagos) |
| 15. Influence and Negotiation skills   | May 4 – 5 (Lagos)    |
| 16. Credit Writing & Presentation Skills Workshop  | May 6 – 7 (Lagos)    |
| 17. Basic Credit Risk Analysis - NHF Mortgage Loans  | May 11 – 12 (Lagos)  |
| 18. Governance, Risk And Compliance programme – For Managers And Executives  | May 13 – 14 (Abuja)  |
| 19. Customers Acquisition & Retention Strategies – For Financial Institutions  | May 18 – 19 (Lagos)  |

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| <b>20. Strategic Customer service and Relationship Management Excellence</b>                                    | <b>May 20 - 21 (Lagos)</b>  |
| <b>21. Basic Credit Risk Analysis - NHF Mortgage Loans</b>  | <b>May 25 - 26 (Lagos)</b>  |
| <b>22. Self – Leadership For exceptional Performance in Organizations</b>                                       | <b>May 28 – 29 (Abuja)</b>  |
| <b>23. Basic Credit Risk Analysis &amp; Management Workshop – For Financial Institutions</b>                    | <b>Jun. 1 – 3 (Lagos)</b>   |
| <b>24. Business Etiquette – Conventional Rules of Social Behaviour</b>  | <b>Jun. 8 (Lagos)</b>       |
| <b>25. Mortgage Loans- Uniform Underwriting Standards</b>   | <b>Jun. 10 – 11 (Lagos)</b> |
| <b>26. Retail Banking Excellence</b>  | <b>Jun. 15 – 16 (Lagos)</b> |
| <b>27. Elocution – The Art of delivering Written or Spoken Language</b>   | <b>Jun. 17 – 18 (Lagos)</b> |
| <b>28. Achieve Sales Growth in a challenging environment - For Sales Officers and Business Executives</b>       | <b>Jun. 21 – 22 (Abuja)</b> |
| <b>29. Effective budgeting and Cost Control</b>   | <b>Jun. 24 – 25 (Lagos)</b> |
| <b>30. Mastering Enterprise Risk management (ERM) - For Risk Managers &amp; Business Executives</b>             | <b>Jun. 29 – 30 (Lagos)</b> |
| <b>31. Achieve Sales Growth in a challenging environment – For Sales Officers and Business Executives</b>       | <b>Jul. 1 - 2 (Lagos)</b>   |
| <b>32. System Contingency Planning &amp; Disaster Recovery Strategies</b>                                       | <b>Jul. 5 – 6 (Lagos)</b>   |
| <b>33. Basic Accounting and Financial Statement Analysis for Financial Institutions or Manufacturing outfit</b> | <b>Jul. 8 – 9 (Lagos)</b>   |
| <b>34. Problem Loans: Warning Signals, Work-out &amp; Recovery Strategies after Covid-19</b>                    | <b>Jul. 13 – 14 (Lagos)</b> |
| <b>35. Stress and Time Management</b>   | <b>Jul. 15 – 16 (Lagos)</b> |
| <b>36. Corporate Frauds Detection, Prevention and Control</b>   | <b>Jul. 22 – 23 (Lagos)</b> |
| <b>37. Strategic Human Resource Process and Planning programme</b>  | <b>Jul. 28 – 29 (Lagos)</b> |
| <b>38. Building Productive people</b>   | <b>Aug. 3 – 4 (Lagos)</b>   |
| <b>39. Governance, Risk and Compliance programme – For Managers And Executives</b>                              | <b>Aug. 5 – 6 (Lagos)</b>   |
| <b>40. Strategic Customer Service and Relationship Management Excellence</b>                                    | <b>Aug. 11 – 12 (Lagos)</b> |

<b>41. Mortgage Loans – Uniform Underwriting Standards</b>	<b>Aug. 19 – 20 (Abuja)</b>
<b>42. Enterprise Risk management</b>	<b>Aug. 24 – 25 (Abuja)</b>
<b>43. Effective Selling &amp; Marketing Skills programme –For Sales Officers and Business Executives</b>	<b>Sep. 1 – 2 (Enugu)</b>
<b>44. Pension Scheme Management and Investment of Fund</b>	<b>Sep. 7 – 9 (Lagos)</b>
<b>45. Business of Banking and NDIC Operation</b>	<b>Sep. 14 – 15 (Lagos)</b>
<b>46. Identifying Investment Opportunities in the Stock market</b>	<b>Sep. 21 – 22 (Lagos)</b>
<b>47. Retail Banking Excellence</b>	<b>Sep. 28 – 29 (Lagos)</b>
<b>48. Risk Management in Pension Fund Administration</b>	<b>Oct. 4 – 5 (Lagos)</b>
<b>49. Women Managerial Development programme – Credit Analysis</b>	<b>Oct. 6 – 8 (Lagos)</b>
<b>50. Pre-Retirement Course – Preparing to Manage A New Beginning</b>	<b>Oct. 14 – 15 (Lagos)</b>
<b>51. Self-Leadership for Exceptional Performance in Organizations</b>	<b>Oct. 21 – 22 (Lagos)</b>
<b>52. Strategic Finance Skills Development programme</b>	<b>Oct. 27 – 29 (Abuja)</b>
<b>53. Problem Loans: Warning Signals, Work-out &amp; Recovery</b>	<b>Nov. 4 – 5 (Port Harcourt)</b>
<b>54. Real Estate Financing programme</b>	<b>Nov. 9 – 10 (Lagos)</b>
<b>55. Advanced Credit Risk Analysis &amp; Management – For Financial Institutions</b>	<b>Nov. 16 – 18 (Lagos)</b>
<b>56. Strategic Finance Skills for Non-Finance Managers</b>	<b>Nov. 19 – 20 (Port Harcourt)</b>
<b>57. Getting Better With Public Speaking and Sales Presentation Skills</b>	<b>Nov. 23 – 24 (Lagos)</b>
<b>58. Basic Credit Risk Analysis &amp; Management Workshop – For Financial Institutions</b>	<b>Nov. 25 – 27 (Lagos)</b>
<b>59. Basic Credit Risk Analysis - NHF Mortgage Loans</b>	<b>Dec. 2 – 3 (Abuja)</b>
<b>60. Governance, Risk and Compliance programme – For Managers and Executives</b>	<b>Dec. 7 – 8 (Lagos)</b>

## **OUR METHODOLOGY**

We adopt appropriate methodology for each of our programmes to ensure quality learning takes place. We can also deploy these training programmes on-line through various digital channels to ensure efficient delivery of the training services off-site. These programmes would be conducted on-site using slide presentations, class exercises, quizzes, video plays, role plays, case studies, and practical group sessions.

**OTHER INFORMATION:**

All course fees cover training materials and facilitation; tea breaks; 2-course lunch; and certificate per participant. Group Discounts apply - depending on the number of participants from an organization. Please call us for further discussion.

**CUSTOMIZE THESE PROGRAMMES**

We can specially design any of our programmes to suit the peculiar needs of your organization. For it to be cost-effective to your organization, you can invite us to conduct in-plant programmes - especially where you have a good number of staff to train.

**ENQUIRIES:**

In case you would want further clarifications from us, kindly call **Abayomi on 08023133284** OR send us an email to [flaircom1994@gmail.com](mailto:flaircom1994@gmail.com) .